

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, March 1, 2016 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:13 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Present
Dottie Belletto	Absent
James Besselman	Present
Robert Bray	Present
Alfred L. Groos	Present
Don C. Hubbard	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was eight (8).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of December 16, 2015. Director Banks moved approval, seconded by Vice Chairman Besselman. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved approval of the contract with Cox Communications Louisiana, LLC for a Telephone Service Provider. Motion seconded by Director Hubbard. **Motion approved.**

Director Hubbard moved approval of the contract with Hunt Telecommunications, LLC for Primary Internet/Phone PRI Services. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval of the contract with Clean Force, LLC for Janitorial Supplies. Motion seconded by Vice Chairman Besselman. **Motion approved.**

Treasurer Pettus moved approval of the contract with Economical Janitorial & Paper Supply, Inc. for Janitorial Supplies. Motion seconded by Vice Chairman Besselman. **Motion approved.**

Treasurer Pettus moved approval of the contract with Guillot’s Sanitary Supplies, Inc. for Janitorial Supplies. Motion seconded by Vice Chairman Besselman. **Motion approved.**

Director Banks moved approval of the contract with Ridge Global, LLC for ResCon 2016 Consultant. Motion seconded by Treasurer Pettus. **Motion approved.**

Director Banks moved approval of the contract with Franklin Covey Client Sales, Inc. Procurement of Training Materials. Motion seconded by Treasurer Pettus. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Besselman moved adjournment, seconded by Treasurer Pettus. **Motion approved** and the meeting adjourned at 2:23 p.m.

ATTEST: _____
AL GROOS, SECRETARY

:RS

**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, March 1, 2016 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:25 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Present
Dottie Belletto	Absent
James Besselman	Present
Robert Bray	Present
Alfred L. Groos	Present
Don C. Hubbard	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was eight (8).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of December 16, 2015. Vice President Besselman moved approval, seconded by Treasurer Pettus. **Motion approved** with no additions, corrections, deletions or changes noted.

Vice President Besselman moved approval of the Board Resolution approving the 2015 Louisiana Compliance Questionnaire and Resolution. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval of the Property Insurance Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Pettus moved approval of the General Liability Insurance Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Pettus moved approval of the Auto Liability, Physical Damage, & Garage Keepers Legal Liability Insurance Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Pettus moved approval of the Excess Liability Insurance Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Pettus moved approval of the Travel Accident Insurance Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Commissioner Banks moved approval of the New Policy for Disaster Management Services. Motion seconded by Commissioner Robertson. **Motion approved.**

Treasurer Pettus moved approval of the New Policy for Terrorism Plus. Motion seconded by Commissioner Hubbard. **Motion approved.**

Treasurer Pettus moved approval of the New Policy for Cyber Liability. Motion seconded by Commissioner Banks. **Motion approved.**

Commissioner Banks moved approval of the Ratifications for UPS Business Owner's Policy. Motion seconded by Vice President Besselman. **Motion approved.**

Vice President Besselman moved approval of the contract with Arthur J. Gallagher Risk Management Services, Inc. for Insurance Consultant & Broker. Motion seconded by Treasurer Pettus. **Motion approved.**

Vice President Besselman moved approval of the contract with Guidepost Solutions for Design Services for Security Master Plans. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Pettus moved approval of the contract with Martin Insurance Agency, Inc. for Property & Casualty Insurance. Motion seconded by Vice President Besselman. **Motion approved.**

Vice President Besselman moved approval of the contract with Public Financial Management, Inc. for Financial Advisory Services. Motion seconded by Treasurer Pettus. **Motion approved.**

Vice President Besselman moved approval of the procurement contract with Dell Marketing, L.P. for Server Replacement Items. Motion seconded by Treasurer Pettus. **Motion approved.**

Treasurer Pettus moved approval of the Ratifications of Documents for December 2015 and January 2016 with Correct Doors to furnish and install doors. Motion seconded by Vice President Besselman. **Motion approved.**

Treasurer Pettus moved approval of the Ratifications of Documents for December 2015 and January 2016 with KONE, Inc. procurement of additional escalator step items. Motion seconded by Vice President Besselman. **Motion approved.**

Treasurer Pettus moved approval of the Ratifications of Documents for December 2015 and January 2016 with ADS Systems, LLC for labor installation and programming for AMX upgrades. Motion seconded by Vice President Besselman. **Motion approved.**

Vice President Besselman moved approval of the Surplus Declaration for December 2015 and January 2016. Motion seconded by Secretary Groos. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the November and December 2015 Financial Statements, and the 2011-2015 Tax Statements.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Commissioner Hubbard moved adjournment, seconded by Vice President Besselman. **Motion approved** and the meeting adjourned at 2:45 p.m.

ATTEST: _____
AL GROOS, SECRETARY

:rs